

**FAIRFAX-LOUDOUN MUSIC FELLOWSHIP
BYLAWS**

Article I. Name and Purpose

Section 1. The name of this corporation is Fairfax-Loudoun Music Fellowship – herein referred to as the “Fellowship”.

Section 2. The purposes of the Fellowship are:

- a. To provide and sustain public performances.
- b. To provide educational opportunities for continuing professional development for teachers and other musicians.
- c. To encourage, sponsor, or facilitate performances, exhibitions, and workshops.
- d. To commission the creation of compositions and instruments.
- e. To voluntarily assist in the education of performers, teachers, students and the general music public.

Section 3. The Fellowship is organized for charitable, religious, educational and scientific purposes, including, for such purposes, the making of distribution to organizations that qualify as exempt organizations under section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code.

Article II. Membership

Section 1. Qualifications

Membership shall be open to all music teachers and other musicians who have paid annual dues according to a schedule approved by the Executive Board of Directors. Any member who has paid their annual dues shall be considered in Good Standing.

Section 2. Voting

Members in good standing are entitled to one vote on any issues brought forth to the membership. Members not present at a business meeting where an issue is being voted on forfeit their vote on that issue. A quorum shall be required for the transaction of business at any meeting of the organization. Five members in good standing in attendance shall designate a quorum.

Article III. Meetings

Section 1. Executive Board and Board of Directors Meetings

The Executive Board and Board of Directors shall meet at least once a year prior to the September meeting to plan the upcoming year for the Fellowship and to discuss issues related to the Fellowship.

Section 2. Business Meetings

Business meetings shall be held a minimum of seven times per calendar year. Notice of monthly meetings shall be published in the membership handbook and shall be sent to members by e-mail no later than one week before the said meeting. Members who do not have access to e-mail shall be responsible for using the handbook or contacting other members to get information about upcoming meetings.

Section 3. Special Meetings

Special meetings may be requested by the President or by the Board of Directors.

Article IV. Amendments of Bylaws

Bylaws may be amended in any meeting of the Fellowship. Amendments must be passed by a two thirds majority of the voting membership in attendance at said meeting.

Article V. Board of Directors

Section 1. The Executive Board of Directors shall consist of the President, two Vice Presidents, Secretary and Treasurer.

Section 2. The Board of Directors shall consist of the Executive Board of Directors, Immediate Past President, and the Chairs of All Standing Committees.

Section 3. The Chairs of the Standing Committees shall be appointed by the Executive Board.

Section 4. The Executive Board of Directors and Board of Directors shall have all the usual powers of a corporation for the immediate government and direction of affairs of the corporation. Business of the Executive Board of Directors and Board of Directors shall be transacted by the majority of members present at meetings.

Article VI. Officers

Section 1. The officers shall be the President, two Vice Presidents, Secretary, Treasurer, and any such officer(s) as the Executive Board of Directors may deem necessary. Any member in good standing is eligible to hold office.

Section 2. Nominations and Elections

A nominating committee of three members shall be appointed by the President. This committee shall present a slate of officers to the membership at the business meeting prior to the meeting at which the voting will take place. Officers shall be elected by simple majority of the voting membership present at the election meeting. Officers shall be installed at the last meeting of the year.

Section 3. Terms and Vacancies

The term of office shall be two years. Any vacancy shall be filled as soon as possible by a simple majority of the voting membership present at said meeting. Any officer may be removed from office by a simple majority vote of the membership present at a meeting. Any officer may resign from office at any time by notifying the President or Secretary either orally or in writing.

Section 4. Duties

The duties of the officers shall be such as usually pertain to their respective offices, or as prescribed and assigned to them by the Executive Board of Directors. Officers shall assume their duties at the next scheduled meeting following their installation.

Section 5. Responsibility

The officers of the Fellowship shall have authority to act on behalf of the Fellowship in matters of an urgent or emergency nature, provided there is consensus among the officers. Actions taken are subject to subsequent approval by the members of the Fellowship. The President shall be the spokesperson for the Fellowship.

Article VII. Committees

Section 1. Standing Committees shall be as follows:

Membership Committee
Reston Community Center Recitals
Ensemble Festival Committee
Harpichord Committee
Library Committee
Hospitality Committee
Handbook Committee
Website Committee

Section 2. Ad Hoc Committee(s)

Ad Hoc Committees may be formed as deemed necessary by the Executive Board of Directors.

Article VIII. Financial Records

Section 1. Fiscal Year

The fiscal year maintained by the Fellowship shall end on the 30th of June of each year, or such other date as the Executive Board of Directors shall determine.

Section 2. Audit

Accounts of the Fellowship shall be audited by an independent CPA appointed by the Executive Board of Directors at such times as deemed necessary.

Article IX. Not For Profit Status

The Fellowship is a Not For Profit organization. It may grant monies to other organizations or individuals as voted upon by the membership. Upon dissolution of the Fellowship, its assets, after payment of debts, shall be distributed to an organization described in Section 501(c)(3) of the Internal Revenue Code or the successor of that provision.

The revised Bylaws of Fairfax-Loudoun Music Fellowship were approved and adopted on the 13th of March, 2013.

Sharon S. Reck, President

Libby McConnell, Secretary